

AGENDA
Parks & Recreation Commission
Wednesday, January 22, 2025
7:00 PM
City Hall

Call to order:

Pledge of allegiance:

Roll call:

Approval of agenda: January 22, 2025

Approval of minutes: December 4, 2024

Public comments:

Old Business report:

New Business:

- Grant and Millage Projects: Pickleball and Collamer Park trail
 - [Master Plan Goal 5.3](#)

Next Meeting: February 26, 2025. No March meeting.

Public/Commissioners Comments:

Adjournment:

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours' notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso website is: www.ci.owosso.mi.us

**PARKS AND RECREATION COMMISSION
REGULAR MEETING**
Draft Minutes of Wednesday, December 4, 2024
7:00 p.m. at City Hall

- CALL TO ORDER:** Chair Workman called the meeting to order at 7:08 p.m.
- PLEDGE OF ALLEGIANCE:** Was recited
- ROLL CALL:** Was taken by Nathan Henne
- MEMBERS PRESENT:* Chair Workman, Vice-Chair Selbig, Commissioners Maginity and Smith.
- MEMBERS ABSENT:* Commissioners Rodman, and Leinau, and Mahoney
- APPROVAL OF AGENDA:** Commissioner Smith made a motion to approve the agenda for December 4 2024. Motion supported by Commissioner Maginity. Ayes all, motion carried.
- APPROVAL OF MINUTES:** Commissioner Smith made a motion to approve the minutes for October 23, 2024, without changes. Motion supported by Vice Chair Selbig. Ayes all, motion carried.

PUBLIC COMMENTS:

Rob Clump asked for consideration to replace the score boards at Dibeau Field. He explained that this is his 3rd year running the games there. He provided a written history of his group's volunteerism at the field regarding maintenance issues. Commission asked for quotes to replace the two scoreboards. Henne explained there was \$24,000 left in the parks sites fund (from last parks millage).

OLD BUSINESS REPORT:

None

ITEM OF BUSINESS:

Millage Projects: Commissioners discussed projects to fund with millage dollars and how to leverage DNR trust fund/passport grants to provide extra funding. It was decided that they would like to apply for a Passport Grant for the pickleball courts and apply for a DNR Trust Fund Grant to enlarge the Collamer Park Trail and footbridge.

Motion made by Commissioner Maginity to authorize a Passport Grant application for the pickleball courts. Support by Vice Chair Selbig. Ayes, all.

Motion made by Vice Chair Selbig to authorize and DNR Trust Fund Grant for the Collamer Park Trail project. Supported by Commissioner Maginity. Aues, all.

Next Meeting: December 4, 2024, at 7:00 PM at City Hall

PUBLIC/COMMISSIONERS COMMENTS:

Vice Chair Selbig asked if Henne would investigate the possibility of applying for County Land Bank blight remediation funds to demolish the Grove Holman pool building. Henne explained he would but it would depend on if the SCLB has the funds or authorization from the state for a 4th round of blight grants.

ADJOURNMENT: Commissioner Smith made a motion to adjourn at 8:25 p.m. motion supported by Commissioner Maginity. Ayes all, motion carried.

Respectfully submitted by:
Nathan Henne, City Manager



January 15, 2025

Parks and Recreation Commission
Ongoing Project List

Bennett Field Scoreboards: Staff was asked to research prices for new scoreboards. The cost to purchase the scoreboard and hire an electrician to install it is approx. \$5,000. The Softball Association is requesting two new scoreboards. There is not enough money left over from the 2018 millage to purchase a scoreboard, but funds from the new millage could be allocated for this.

Park Wayfinding Signage: Wayfinding signs have been ordered for the soccer fields and the baseball fields. Once they are installed this spring, staff will move forward with ordering signs for other parks.

Fitness Course: stations and signage will need to be selected by the Commission.

Hugh Parker Sidewalk Improvements: \$10,000 in sidewalk improvements has been approved from the city's general fund. The grant for an additional \$200,000 was not selected for funding. The City Engineer is including this in the annual sidewalk bid with an estimated completion date of August 2025.

CIS Trail: Engineering for this project has begun. We are expecting construction to take place in two phases, beginning in 2025. The engineering firm the city hired has experienced some challenges identifying MDOT's right-of-way on M-21, working through these challenges has taken a little longer than originally anticipated.

Grand Avenue Park: The playground equipment will be ordered as soon as GameTime sends their proof of insurance. GameTime will install the equipment this spring. It is slated to be completed by June 30, 2025. Signage still needs to be finalized and a tree(s) will need to be ordered.

Respectfully submitted,

Amy Fuller
Assistant City Manager

CASH SUMMARY BY FUND FOR CITY OF OWOSSO
FROM 07/01/2024 TO 01/21/2025
FUND: 208
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2024	Total Debits	Total Credits	Ending Balance 01/21/2025
208	PARK/RECREATION SITES FUND	25,942.88	22,769.67	23,455.63	25,256.92

GL NUMBER	DESCRIPTION	YTD BALANCE		AVAILABLE BALANCE	% BGDGT USED
		2024-25 AMENDED BUDGET	01/31/2025 NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND					
Expenditures					
Dept 751 - PARKS					
101-751-702.200	WAGES	58,371.00	26,537.24	31,833.76	45.46
101-751-702.300	OVERTIME	3,615.00	2,218.86	1,396.14	61.38
101-751-702.400	WAGES - SEASONAL	28,924.00	9,841.00	19,083.00	34.02
101-751-702.800	ACCRUED SICK LEAVE	0.00	0.00	0.00	0.00
101-751-703.000	OTHER COMPENSATION	0.00	0.00	0.00	0.00
101-751-715.000	SOCIAL SECURITY (FICA)	6,955.00	2,917.08	4,037.92	41.94
101-751-716.000	FRINGES	0.00	0.00	0.00	0.00
101-751-716.100	HEALTH INSURANCE	18,544.00	7,909.22	10,634.78	42.65
101-751-716.200	DENTAL INSURANCE	1,697.00	504.62	1,192.38	29.74
101-751-716.300	OPTICAL INSURANCE	206.00	52.47	153.53	25.47
101-751-716.400	LIFE INSURANCE	261.00	126.72	134.28	48.55
101-751-716.500	DISABILITY INSURANCE	612.00	240.34	371.66	39.27
101-751-717.000	UNEMPLOYMENT INSURANCE	15.00	5.70	9.30	38.00
101-751-718.100	MUNICIPAL EMPLOYEES RETIREMENT :	0.00	0.00	0.00	0.00
101-751-718.200	DEFINED CONTRIBUTION	3,067.00	1,149.48	1,917.52	37.48
101-751-719.000	WORKERS' COMPENSATION	3,730.00	2,142.33	1,587.67	57.44
101-751-728.000	OPERATING SUPPLIES	5,000.00	2,446.45	2,553.55	48.93
101-751-818.000	CONTRACTUAL SERVICES	20,000.00	7,159.60	12,840.40	35.80
101-751-920.100	ELECTRICITY	12,623.00	4,599.07	8,023.93	36.43
101-751-920.200	GAS	0.00	0.00	0.00	0.00
101-751-920.300	TELEPHONE	0.00	0.00	0.00	0.00
101-751-920.400	WATER & SEWER	25,500.00	12,065.76	13,434.24	47.32
101-751-920.500	REFUSE	500.00	315.88	184.12	63.18
101-751-930.000	BUILDING MAINTENANCE	72,200.00	24,981.13	47,218.87	34.60
101-751-930.200	BLDG MAINTENANCE-BALLFIELDS	5,000.00	1,794.61	3,205.39	35.89
101-751-937.000	TREES & GARDEN	2,000.00	148.99	1,851.01	7.45
101-751-940.000	EQUIPMENT RENTAL	101,103.00	75,048.97	26,054.03	74.23
101-751-971.000	LAND	0.00	0.00	0.00	0.00
101-751-974.000	LAND IMPROVEMENTS	0.00	0.00	0.00	0.00
Total Dept 751 - PARKS		369,923.00	182,205.52	187,717.48	49.25
TOTAL EXPENDITURES		369,923.00	182,205.52	187,717.48	49.25
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		369,923.00	182,205.52	187,717.48	49.25
NET OF REVENUES & EXPENDITURES		(369,923.00)	(182,205.52)	(187,717.48)	49.25